

If the Owner Is Suddenly Unavailable, Can the Business Keep Running?

A practical digital estate checklist for accounts, vendors, devices, billing, recovery paths, and successor instructions.

Checklist Items to Address

Use this as a conversation starter with owners, successors, advisors, and trusted technical partners.

Access and Recovery

- ✓ Domain, DNS, and renewal access
- ✓ MFA devices and backup codes
- ✓ Recovery email and phone options

Web Presence

- ✓ Website hosting and admin access
- ✓ Email and workspace administration
- ✓ Social media and ad accounts

Operations and Money

- ✓ Banking, payroll, and billing portals
- ✓ Payment processors and subscriptions
- ✓ Vendor contracts and renewals

People and Instructions

- ✓ Who can step in
- ✓ What to preserve, transfer, or close
- ✓ Where sealed notes are stored

Next Step

Use DigitalLegacyIT to build a secure access map before an emergency makes everyone guess.